

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP
OF WANTAGE, HELD AT THE WANTAGE TOWNSHIP BUILDING, 888 STATE ROUTE 23,
WANTAGE, NJ, HELD AT 7:00 P.M. ON
November 8, 2018**

Mayor Gaechter called the meeting to order and requested that the Clerk call the roll. Upon roll call, the following members of the governing body were present: Mayor William Gaechter, Deputy Mayor Ronald Bassani and Committeeman Jonathan Morris. Also, present: Administrator/Clerk Debra Millikin and Mr. Glenn Kienz, Esq.

Mayor Gaechter stated, "This meeting is being held in compliance with the provisions of the Open Public Meeting Act, P.L. 1975, Chapter 231. It has been properly noticed and certified by the Clerk."

CONSENT AGENDA

Mayor Gaechter requested a motion to approve Resolution #125-2018 to #129-2018, Resolution #131-2018, and monthly reports for October 2018 for: Board of Health, Clerk, Construction, Dog, Housing, Property Maintenance, Registrar, Tax Collector and Zoning Report with the removal of PO #15716 for Bassani Power Equipment, LLC., in the amount of \$95.88.

A motion was made by Mr. Bassani and seconded by Mr. Morris.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

TOWNSHIP OF WANTAGE

RESOLUTION #125-2018

AUTHORIZING REFUND OF ESCROW DEPOSIT

WHEREAS, the Land Use Secretary has recommended the Mayor and Committee of the Township of Wantage reimburse funds for completed escrow deposit

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wantage, County of Sussex, does hereby authorize the refund of

\$370.00 to Precision Sports Performance, LLC for Block 40 Lot 4 & 13, LC2018-01

TOWNSHIP OF WANTAGE

RESOLUTION #126-2018

RESOLUTION ACCEPTING AS FINAL AND COMPLETE DRAINAGE IMPROVEMENT AT NORTH SHORE DRIVE – LAKE NEEPAULIN

WHEREAS, the Township of Wantage awarded a contract for drainage improvement at North Shore Drive – Lake Neepaulin to Salmon Brothers, Inc., on July 12, 2018; and

WHEREAS, the Town Engineer, Harold E. Pellow, of Harold E. Pellow & Associates, recommends in his letter dated October 31, 2018, that the project be accepted as final and complete for the drainage improvements at North Shore Drive – Lake Neepaulin; and

NOW, THEREFORE BE IT RESOLVED, that by the Township Committee of the Township of Wantage, County of Sussex that it hereby accepts drainage improvements at North Shore Drive – Lake Neepaulin as final and complete.

TOWNSHIP OF WANTAGE

RESOLUTION #127-2018

AUTHORIZING DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Township of Wantage is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Township of Wantage are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Township Committee of the Township of Wantage, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Commissioners of the Fire District.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows: Brine System, Truck Wash System, 2 Dump Bodies, 2006 Ford Ambulance VIN #1FDXE45PX6DB18440 Odometer Reading 68,0001996, 1996 Ford LN 8000 VIN #1FDYK82E2TVA14389 Odometer Reading 122,778, 1998 Ford L8513 VIN # 1FDYS80E5WVA32408 Odometer Reading 85,764, 2004 Chevrolet Cavalier VIN # 1GIJC52F14722126 Odometer Reading 80,198, Ford E14 Van VIN # 1FTNE14W38DA72696 Odometer Reading 113,901, 1997 Pierce Sab Fire Truck VIN #4P1CT02U4VA000516 Odometer Reading 204,042.
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Township of Wantage reserves the right to accept or reject any bid submitted.

TOWNSHIP OF WANTAGE

RESOLUTION #128-2018

RESOLUTION APPROVING BILLS AND VOUCHERS FOR PAYMENT

BE IT RESOLVED by the Township Committee of the Township of Wantage in the County of Sussex that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in 2017 and 2018 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

TOWNSHIP OF WANTAGE

RESOLUTION 129-2018

RESOLUTION RECONFIRMING DESIGNATION OF CONFLICT PUBLIC DEFENDER FOR
2018

WHEREAS, N.J.S.A. 40A:11-5 et. seq. Allows for a municipality to award a contract for professional services without public advertising for bids and bidding thereof under certain circumstances; and

WHEREAS, the Township has a need for assistance during this calendar year involving a conflict public defender; and

WHEREAS, the contract award for these services complies with requirements set forth by N.J.S.A.19:44A-20.4 et seq., as shown on the attached Pay to Play Compliance Statement; and

WHEREAS, the governing body of the Township of Wantage is of the opinion that the circumstances for professional service contractual arrangements, as required by NJSA 40A:11-5(1) are satisfied in this situation;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Wantage, in the County of Sussex, New Jersey, hereby approved without the need for public advertisement of bids and bidding thereof:

Awarded to: Daniel Colfax

Services: Conflict Public Defender

Duration: Calendar year of 2018

Amount: \$200.00 per case

BE IT FURTHER RESOLVED, in accordance with the requirements of N.J.S.A. 40A:11-5, the Township Clerk is hereby directed to post a copy of this resolution on the bulletin board of the Township Hall, and publish a brief public notice stating the nature, duration, service and amount of the contracts herein awarded, and stating that said contract and this resolution are on file and available for public inspection in the office of the Municipal Clerk.

RESOLUTION
#131-2018

TOWNSHIP OF WANTAGE

TRANSFER RESOLUTION

WHEREAS, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and

WHEREAS, it is necessary to transfer appropriations between line items presently located in the 2018 Current Fund Budget;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Wantage, County of Sussex, State of New Jersey that the following transfers be made.

<u>FROM:</u>		<u>TO:</u>	
Maintenance of Parks		Maintenance of Parks	
Other Expenses	2,264.00	Salaries and Wages	2,264.00
		(Extended hours extra employee)	
Assessor		Assessor	
Other Expenses	3,798.00	Salaries and Wages	3,798.00
		(Budgeted in OE in error)	
Admin and Executive		Code Enforcement	
Other Expenses	2,979.00	Salaries and Wages	2,979.00
		(Did not budget enough)	
Gas and Diesel		Animal Control	
Other Expenses	4,700.00	Salaries and Wages	4,700.00
Natural Gas		Fire Hydrants	
Other Expenses	412.00	Other Expenses	412.00
Natural Gas		Building and Grounds	
Other Expenses	4,800.00	Other Expenses	4,800.00
		(Air Duct Cleaning Not Anticipated)	
Municipal Court		Municipal Court	
Salaries and Wages	1,500.00	Other Expenses	1,500.00
Total Transfers:	20,453.00		20,453.00

Mayor Gaechter stated a motion is in order to approve payment of PO# 15716 for Bassani Power Equipment, LLC., in the amount of \$95.88.

A motion was made by Mr. Morris and seconded by Mayor Gaechter.

Upon Roll Call:

Ayes: Morris, Gaechter Nays: None Absent: None Abstain: None

REPORTS

Clerk/Administrator – Mrs. Millikin advised the best practices need to be reviewed because the one that was provided at the last meeting was actually last years. The correct best practices has 60 questions and the Township scored a 90% which means state aid will not be cut. Some of the interesting questions on the new best practices was discussing about economic development as well as on purchasing of hybrid vehicles. The Township answered 55 questions yes and 5 either n/a or no. Mrs. Millikin just requested the governing body accept the best practices. Mayor Gaechter stated one of the questions is there a professional planner on staff. The Committee was in agreement with the best practices being filed as presented.

Mrs. Millikin indicated the next item is Resolution #132-2018 Authorizing Issuances of Bond Anticipation Notes to TD Bank. This is required to confirm the bond sale and interest rate. The Bond Anticipation Notes were in the amount of \$5,413,356 with a net interest rate of 2.452%. Mrs. Millikin requested formal action on this resolution.

Mr. Bassani made a motion to approve Resolution #132-2018 and was seconded by Mr. Morris.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

TOWNSHIP OF WANTAGE

RESOLUTION #132-2018

AUTHORIZING ISSUSANCES OF BOND ANTICIPATION NOTES TO TD BANK

WHEREAS, the Chief Financial Officer recommends the Mayor and Committee of the Township of Wantage confirm award Bond Anticipation Notes in the amount of \$5,413,356 to TD Bank, at a net interest rate of 2.452% and a maturity date of October 30, 2019

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Wantage, County of Sussex, does hereby confirm award of Bond Anticipation Notes in the amount of \$5,413,356 to TD Bank at a net interest rate of 2.452% and a maturity date of October 30, 2019.

Mrs. Millikin advised the Township received delivery of the new DPW pick-up truck, the hook lift truck with the two bodies and the OEM pick-up truck. The new Mack DPW truck should be delivered tomorrow.

Mrs. Millikin advised the Township Committee about the driveway fee ordinance. A question has come up regarding this fee because currently the ordinance is \$200. \$50.00 is retained by the Township and Harold Pellow charges for the \$150.00. When this was established there was a lot of building going on in the Township and Mr. Pellow was in Wantage doing the various inspections. Now with construction less Mr. Pellow is not in the Township as much and cost have increased with his review for this. Mr. Pellow provided Mrs. Millikin with a total cost for an average driveway which is \$527.00. Mrs. Millikin proposed increasing the driveway fee to \$400.00 with \$50.00 being retained by the Township and Mr. Pellow would bill for \$350.00 of the driveway. Mayor Gaechter questioned does Mr. Pellow review or why can this not be done by review by the Zoning Officer. Discussion ensued on this topic and was requested Mrs. Millikin provide some more information to the Committee.

Mrs. Millikin stated Ecolsciences has finished their draft report and she is just waiting for a final sign off on the report. Once this is received Mrs. Millikin advised she would complete the information related to the environmental questionnaire and hope to have a final inspection on the Berry Road property in December.

Mrs. Millikin advise that Mr. Poggi would like to place a historical display in the back of the meeting room. Mrs. Millikin wanted to confirm there was no issue by the Township Committee. The only issue would be if the Court would sign off on this request. Mr. Poggi stated he is getting the display cases donated by Peters Valley. He will wait to hear back from Mrs. Millikin. The Committee was fine with Mr. Poggi's request.

Mrs. Millikin stated that the Municipal Office will be closed on Monday in observance for Veteran's Day. The Office will also be closed on November 22nd and 23rd for Thanksgiving.

Mrs. Millikin also advised she will be out of the office at the League of Municipalities from Tuesday, November 13th to November 15th. I will be back in the office on Friday, November 16th.

Mrs. Millikin stated she is wishing everyone a very Happy Thanksgiving.

Attorney – Mr. Kienz advised that he attended a meeting with Harold Pellow, Debi Millikin and Ron Bassani regarding the RER response to their permit filed. Mr. Kienz advised that his office is in the process of sending a response regarding the permit that has been filed.

Mayor/Committee – Mayor Gaechter stated Sunday is Veterans Day. Thank you for the services.

Mayor Gaechter stated he would like to thank the public for his re-election and also thanked Susan Weiss for her putting her name on the ballot.

Mr. Bassani – None

Committeeman Morris – Mr. Morris indicated the SWAC Meeting for November has been canceled.

Mr. Morris also indicated that on October 18th Mr. Konopinski, Chief Vander Groef, Mrs. Millikin and he attended the SCLOM event. The presentation was by Steve Crimmando entitled the Psychology of a Disaster. It was a great presentation and recommended the Committee review Operation Boat Lift on you tube about September 11th.

Mr. Morris discussed Wantage Day and thanked the Recreation Committee for their efforts. Mr. Morris also recognized Mrs. Gorman for all her efforts on this event.

Mr. Morris congratulated Mayor Gaechter on his re-election.

OLD BUSINESS - none

NEW BUSINESS

Ordinance

Mayor Gaechter stated a motion is in order to adopt on final reading Ordinance #2018-12 ORDINANCE APPROPRIATING THE SUM OF \$12,000 FOR THE PURCHASE AND INSTALLATION OF A FUEL MANAGEMENT SYSTEM.

Mayor Gaechter just asked Mrs. Millikin to give a brief description what this is for. Mrs. Millikin stated this will improve the fuel key system for the Township.

A motion was made by Mr. Bassani and seconded by Mr. Morris.

Mayor Gaechter opened this ordinance to the public. None coming forward this public session was closed

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

WANTAGE TOWNSHIP
ORDINANCE # 2018-12

ORDINANCE APPROPRIATING THE SUM OF \$12,000 FOR THE PURCHASE AND INSTALLATION OF A
FUEL MANAGEMENT SYSTEM

BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Wantage, County of Sussex, State of New Jersey as follows:

SECTION 1: The sum of Twelve Thousand dollars (\$12,000.00) presently located in the General Capital Reserve for Vehicle Maintenance is hereby appropriated for Replacement and Installation of a Fuel Management System:

Purchase and Install of Fuel Management System: \$12,000

SECTION 2: In connection with the amount authorized in Section 1 hereof, the Township makes the following determinations:

- 1) The purpose described in Section 1 hereof is not a Current Expense and is a purchase the Township of Wantage may lawfully make as a capital purchase.
- 2) The period of usefulness of the purpose described in Section 1 hereof is not in the limitation of said Local Bond law and according to the aggregate reasonable life thereof is five (5) years or longer.

SECTION 3: All ordinances or parts of ordinances which are inconsistent with the terms of this ordinance be and the same hereby repealed to the extent of their inconsistency.

SECTION 4: This ordinance becomes effective immediately upon publication after adoption.

Mayor Gaechter stated a motion is in order to introduce for first reading Ordinance #2018-13 ORDINANCE AMENDING THE SALARIES OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF WANTAGE, COUNTY OF SUSSEX AND STATE OF NEW JERSEY, FOR THE YEAR 2018.

A motion was made by Mr. Bassani and seconded by Mr. Morris.

Upon Roll Call:

Aye: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

Approval of Minutes

Mayor Gaechter stated a motion is in order to approve the minutes of the Mayor and Committee Regular Meeting Minutes of October 11, 2018 and Executive Session Minutes of October 11, 2018.

A motion was made by Mr. Bassani and seconded by Mr. Morris.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

OPEN PUBLIC SESSION

Mayor Gaechter opened the meeting to the public.

Mrs. Kathy Gorman, Fernwood Road, stated there is someone she knows that would like to expand a senior citizen softball league to Sussex County. The games would typically be Tuesday morning at Woodbourne Park for free. The Committee requested Mrs. Gorman provide some information to Mrs. Millikin.

Mr. Mario Poggi, stated he is working on getting the show cases for the history display from Peters Valley. Mrs. Millikin indicated as soon as she hears from the courts regarding the display she will advise Mr. Poggi.

Mr. Gary Gruber, 20 Joseph Drive, he is here tonight as the Vice President for the High Point (HP) Hawks. He indicated that he did attend Sussex Borough Meeting to request some work at the field on Brookside. He also questioned if the Township was planning on building a field on the Berry Road Parcel. Mr. Bassani indicated this has not been determined as of yet. He came to discuss the field in Woodbourne Park. HP Hawks have 30-year lease of this field and unfortunately when it was built it was a 40' by 80' field and the League they are currently apart of requires a 50' by 100' field. He asked if Harold Pellow could meet on site at the field to see about expanding the field with the moving of some of the lights. He questioned if the Township would allow Harold Pellow to meet with the HP Hawks. Discussion ensued. It was agreed for a meeting to be set up with Harold Pellow. Mr. Gruber also questioned if the sleds could be moved up to the fields. The Committee had no issue and Mrs. Millikin would advise the DPW.

Justin Vander Groef, the Fire Department did submit for the AFG Grant for 2018. Again, applied for is the compressor station at the Colesville Fire Department. He also asked if the Fire Department could attend the Wallington Parade and would advise Mrs. Millikin what trucks would be going. Final item was on Halloween Northfield Estates gets extremely tight since people park on both sides of the street. This causes issue for fire equipment and emergency personnel getting into the development. He questioned if Harold Pellow could do a study. Discussion ensued regarding Northfield Drive and potential for no parking temporary signs.

There being no other public this portion of the meeting was closed.

Executive Session

Mayor Gaechter stated a motion is in order to approve Resolution #130-2018 Authorizing the Township Committee to go into Executive Session to discuss Contract Negotiations Blue Collar Union, Administrator Contract, Construction Hardyston and Shared Service Dog Pound.

A motion was made by Mr. Bassani and seconded by Mr. Morris

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

TOWNSHIP OF WANTAGE

RESOLUTION #130-2018

EXECUTIVE SESSION NOVEMBER 8, 2018

WHEREAS, the Township of Wantage is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specific purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Wantage to discuss in a session not open to the public certain matters relating to the item authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Contract Negotiation – Blue Collar Union
 - Administrator Contract
 - Construction Hardyston
 - Shared Service Dog Pound

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Wantage, assembled in public session on November 8, 2018, that an Executive Session closed to the public shall be held on November 8, 2018, at 7:35 PM in the Township of Wantage Municipal Building, 888 Route 23, Wantage, NJ, for the discussion of matters relating to the specific item designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Mayor Gaechter requested a motion to come out of Executive Session.

A motion was made by Mr. Bassani and seconded by Mr. Morris to come out of Executive session at 8:18 p.m.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

Mr. Kienz advised that nothing discussed in Executive Session tonight will be released.

Mayor Gaechter requested a Motion to adjourn made by Mr. Bassani and seconded by Mr. Morris.

Upon Roll Call:

Ayes: Bassani, Morris, Gaechter Nays: None Absent: None Abstain: None

Meeting adjourned at 8:18 p.m.

Respectfully Submitted,

Debra Millikin, Municipal Clerk