

Sussex-Wantage Regional School District
May 4, 2011
Reorganization Meeting

The Reorganization Meeting of Sussex Wantage Regional Board of Education was called to order on May 4, 2011, at 7:30 pm in the Wantage School all-purpose room, 813 Route 23, Wantage, NJ 07461.

The Oath of Office is administered to the newly elected Board of Education members.

Roll Call

Members Present: Mrs. Jenny Craig, Mr. Craig Coykendall, Mrs. Lisa Frisbie, Mr. Robert Heiden, Mrs. Marina Krynicky, Mr. Walter Krynicky, Mrs. Alba Martinez, Mrs. Theresa Pastore, Mr. Thomas Card

Members Absent: None

Also in attendance were Dr. Edward F. Izbicki, Sr., Superintendent, Mrs. Christina M. Riker, Business Administrator/Board Secretary and Mr. Yaacov Brisman, Board Attorney.

The meeting was opened with a flag salute.

At this time, Mr. George Anthony presented the Sussex Middle School Chorus who sang the "Star Spangled Banner".

Dr. Izbicki thanked Mr. Anthony for the tradition started four years ago and he also thanked the following students who sang: Alicia Pollard, Sloan Hensley, Alexandra Helmer, Riley Whelan, Nathan Stillings, Rachel Rome, Rachel Benne, Sara Fairweather, Taylor Glasser, Theresa Toriello, Casey Seely, Amanda Degroat, Darian Link, Cheyenne Walsh, Courtney Doherty.

The NJ Open Public Meeting Act Statement was read by Christina Riker
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Sussex Wantage Regional School District Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the school buildings and notice of said meeting sent to the New Jersey Herald and Star Ledger.

Open
Public
Meetings
Act

Sussex-Wantage School Mission Statement was read by Dr. Izbicki.
The Sussex-Wantage Regional School District is a responsive, caring, child-centered community. Our mission is to educate each individual to

Mission
Statement

become a more confident, competent, lifelong learner and productive, responsible citizen, by providing challenging opportunities in a safe environment through a partnership of families, schools and communities.

Results of the April 27, 2011 School Election are as follows:
For election to the Board of Education for three years:

Election
Results

Wantage

Jenny Craig	931
Robert Heiden	859
Thomas Card	888

Total Write-ins	72
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For the Budget vote:

Yes	946
No	530

Moved by Mrs. Krynicky, seconded by Mr. Krynicky to nominate Mr. Thomas Card as Board President.
Carried; Yes 9, No 0

Election
Board
President

Mrs. Riker turned the meeting over to the new Board President, Thomas Card.

Moved by Mrs. Krynicky, seconded by Mr. Coykendall to nominate Mrs. Theresa Pastore as Board Vice President
Carried; Yes 9, No 0

Election
Vice
President

Moved by Mr. Coykendall, seconded by Mr. Krynicky that Christina Riker be appointed as Board Secretary for the 2011 - 2012 year.
Carried; Yes 9, No 0

Board
Secretary

Moved by Mr. Coykendall, seconded by Mr. Krynicky that Superintendent of Schools be appointed as Board Secretary ProTem for the 2011 - 2012 year. Secy Pro-Tem

Carried; Yes 9, No 0

Moved by Mr. Coykendall, seconded by Mr. Krynicky that Grant Rome be appointed as Treasurer of School Monies at a rate of \$4,578.00 for the 2011 - 2012 year. Treasurer School Monies

Carried; Yes 9, No 0

Moved by Mr. Coykendall, seconded by Mr. Krynicky that Dr. David Markel be appointed as School Physician for the 2011 - 2012 year at a fee of \$5,000. School Physician

Carried: Yes 9, No 0

Moved by Mr. Coykendall, seconded by Mr. Krynicky that Business Administrator Christina Riker be appointed as person responsible for the investment of school funds, and that the Lakeland Bank, and any other banks deemed necessary be designated as depositories for school monies. Banks

Carried; Yes 9, No 0

Moved by Mr. Coykendall, seconded by Mr. Krynicky that Christina Riker be appointed as the Qualified Purchasing Agent for the 2011 - 2012 school year with a bid threshold of \$36,000 and quote threshold of \$5,400 subject for provisions of N.J.S.A. 18A:18A-1 et seq. Qualified Purchasing Agent

Carried; Yes 9, No 0

Moved by Mr. Coykendall, seconded by Mr. Krynicky that the firm of Nisivocchia & Company, L.L.P., be appointed as Board Auditor for the 2011 - 2012 year. The audit fee to be set at a rate of \$30,000.00 and has been in effect for the past four years. Auditor

Carried; Yes 9, No 0

Moved by Mr. Coykendall, seconded by Mr. Krynicky that Matthew J. Attorney
Giacobbe of the firm of Cleary, Giacobbe, Alfieri & Jacobs be appointed
as Board Attorney for the 2011 - 2012 year. The legal fees to be set at a
rate of \$140.00 per hour.
Carried; Yes 9, No 0

Moved by Mr. Coykendall, seconded by Mr. Krynicky to appoint Gilbert Truant
Snyder as primary Truant Officer, and Kevin Craig, secondary Truant Officer
Officer, at the rate of \$65 initial, \$25 follow-up and \$130 court appearance
for the 2011 - 2012 year.
Carried; Yes 8, No 0, Abstain 1 (Craig)

Moved by Mr. Coykendall, seconded by Mr. Krynicky that the Board Delegates/
authorize the President to appoint the SCSBA delegate, the Sussex Liaisons
County Educational Services Commission Representative, the NJSBA
delegate, the Municipal Liaison for Wantage Township, the Municipal
Liaison for Sussex Borough, and the Legislative Representative.
Carried; Yes 9, No 0

Moved by Mr. Coykendall, seconded by Mr. Krynicky to appoint the Compliance
following persons to the Compliance positions for the 2011 - 2012 school Positions
year::

Asbestos Hazard Emergency Response Act - Allen Matthews
Right to Know District -
 Lawrence - Pam Flynn
 Wantage - David Pasake
 Sussex - Kevin Lipton
Integrated Pest Management Coordinator - Allen Matthews
OSHA Lockout/Tagout - Allen Matthews
Affirmative Action Officer - Christina Riker
Gender Equity Officer - Christina Riker
504 Officer- Christina Riker
Public Agency Compliance Officer - Christina Riker
Working Papers Issuance Officer - Gregory Schrader

Carried: Yes 9, No 0

Moved by Mr. Heiden, seconded by Mrs. Martinez that George Morville of the firm of The Morville Agency be appointed as the general insurance agent of record for the 2011-2012 year and that participation in the School Alliance Insurance Fund with Christina Riker as fund commissioner and Country Insurance Associates as risk management consultants be continued.

Insurance

Carried; Yes 9, No 0

Moved by Mr. Heiden, seconded by Mrs. Martinez that Brown & Brown be appointed as health benefits agent of record for the 2011 - 2012 year.

Health
Benefits
Agent

Carried; Yes 9, No 0

Moved by Mr. Heiden, seconded by Mrs. Martinez that Michael Busacco of Water Management Services Inc., be appointed as Well Water Management Consultant as well as the district's Water Supply and Wastewater Treatment System Operator for the 2011 - 2012 year on a quarterly basis with a fee to be negotiated.

Water
Management

Carried; Yes 9, No 0

Moved by Mr. Heiden, seconded by Mrs. Martinez that ADP, LLC, be appointed as computer service provider for payroll functions for the 2011 - 2012 year.

ADP, LLC

Carried; Yes 9, No 0

Moved by Mr. Heiden, seconded by Mrs. Martinez that the Board approve that CDK Systems Inc. be designated as computer service provider for board accounting and personnel functions for the 2011 - 2012 year at an annual cost of \$12,255.00.

CDK Systems

Carried; Yes 9, No 0

Moved by Mr. Heiden, seconded by Mrs. Martinez that the Board approve Realtime Information Technology be designated as computer service provider for IEP writing and administrative functions for the 2011-2012 school year at an annual cost of \$10,250.00

Realtime
Information
Technology

Carried; Yes 9, No 0

Moved by Mr. Heiden, seconded by Mrs. Martinez that the Board approve Realtime Information Technology be designated as computer service provider for student administrative functions for the 2011-2012 school year at an annual cost of \$10,250.00.
Carried; Yes 9, No 0

Realtime
Information
Technology

Moved by Mr. Heiden, seconded by Mrs. Martinez that the Board approve that the Recipient Agreement with Automated Weather Source, Inc.; a subsidiary of WNBC-T; with respect to NBC 4's donation of a "Air Watch Weather Station System" be continued for the 2011 - 2012 year.
Carried; Yes 9, No 0

Weather
Station

Moved by Mr. Heiden, seconded by Mrs. Martinez that the Board approve that the New Jersey Herald, and the Star Ledger be designated as official newspapers for legal advertisements.
Carried; Yes 9, No 0

Newspaper

Moved by Mr. Heiden, seconded by Mrs. Martinez that the Board approve the following resolution:

Meeting Dates

Whereas, Open Public Meetings Act, chapter 231, PL 1975 requires certain public bodies to comply with the provisions of Section 1 of said act;

It is now therefore resolved by the Sussex Wantage Regional Board of Education as follows:

That the Board schedule its regular meetings on the fourth Wednesday of the month (unless there is a fifth Wednesday) at 7:00 pm at the Sussex Middle School auditorium, 10 Loomis Avenue, Sussex, NJ and the work session meetings on the third Wednesday of the month at 7:00 pm at the Wantage Elementary all-purpose room, 815 Route 23, Wantage, NJ as listed: Formal action will be taken and an executive session may be held.

May 11, 2011 Special Meeting
May 25, 2011
June 22, 2011
June 29, 2011
July 27, 201
August 31, 2011
September 21, 2011
September 28, 2011
October 19, 2011
October 26, 2011
November 23, 2011
December 21, 2011
January 18, 2012
January 25, 2012
February 22, 2012
February 29, 2012
March 21, 2012
March 28, 2012

Notices of any addition or changes to the above schedule will be posted in this location, delivered to the newspapers, Sussex Borough and Wantage Township Municipal Clerks as required by law.

Carried; Yes 9, No 0

Moved by Mr. Heiden, seconded by Mrs. Martinez that the Board approve for district business travel only, an annual school year threshold amount not to exceed \$1,000.00 for each faculty/staff/Board member where board approval shall not be required unless this annual threshold for a staff/Board member is exceeded in a given year, in compliance with NJAC 6A:23A-7.3.

District
Business
Travel

Carried; Yes 9, No 0

Moved by Mr. Heiden, seconded by Mrs. Martinez that the Board approve the bonding of the Board Secretary, Treasurer of School Monies, and all other employees as deemed necessary for the 2011 - 2012 year as per State Law requirements
Carried; Yes 9, No 0

Bonding

Moved by Mr. Heiden, seconded by Mrs. Martinez that the Board approve all bank accounts with the authorized signatories for the 2011 - 2012 year as listed;

Bank Accounts

Account No.	Name	# Required	Authorized Signatures
634 40 0738	General Fund	2	Board Secretary Board President Treasurer Superintendent
634 40 0746	Net Payroll	1	Treasurer Board Secretary
634 40 0754	Payroll Agency	1	Treasurer Board Secretary
993408737	Unemployment	1	Board Secretary Adm.Assistant to the BA

634 40 1254	Cafeteria Account	2	Board Secretary Adm.Assistant to the BA Superintendent
634 40 1262	Lawrence School Student Activities	2	Principal Secretary Business Administrator

634 40 1270	Lawrence School Petty Cash \$350	2	Principal Secretary Business Administrator
634 40 1289	Sussex School Student Activities	2	Principal/Vice Principal Secretary Business Administrator
634 40 1297	Sussex School Petty Cash \$350	2	Principal/Vice Principal Secretary Business Administrator
634 40 1300	Wantage School Student Activities	2	Principal Secretary Business Administrator
634 40 1319	Wantage School Petty Cash \$350	2	Principal Secretary Business Administrator
634 40 1068	Superinten- dent's Petty Cash \$200	2	Superintendent Adm.Assistant to Supt. Business Administrator
634 40 1122	C.S.T. Petty Cash \$200	2	Dir. Spec. Svcs. Secretary Business Administrator
634 40 0827	Summer Payroll Account	2	Board Secretary Adm. Assistant to BA Superintendent

Carried; Yes 9, No 0

Moved by Mrs. Frisbie, seconded by Mr. Krynicky to adopt existing policies and bylaws as currently revised.

Policies

Carried; Yes 9, No 0

Moved by Mrs. Frisbie, seconded by Mrs. Pastore to adopt all textbooks Textbooks as currently in use and that any revisions be formally adopted in future meetings as per state requirement related to core curriculum content standards.

Carried; Yes 9, No 0

Moved by Mrs. Frisbie, seconded by Mrs. Pastore to adopt all contracts: Contracts business, lease, transportation, and maintenance that currently exist for the 2011 - 2012 school year.

Carried; Yes 9, No 0

Moved by Mrs. Frisbie, seconded by Mrs. Pastore to adopt all written Curricula curricula as currently stated as per state requirement related to core curriculum content standards and that any revision be formally adopted in future meetings.

Soc.Stud PK-8	Art PK-8	Health PK-8	Math PK-8
Library Skills K-8	Integrated Language Arts PK-8	P.E. PK-8	Special Ed PK-8
Technology	School Counseling	Vocal Music PK-8	Science PK-8
Instrumental Music 4-8	World Language		

Carried; Yes 9, No 0

Moved by Mrs. Frisbie, seconded by Mrs. Pastore to continue the district's membership in the Sussex County Chamber of Commerce for the 2011 - 2012 year. SC Chamber of Commerce

Carried; Yes 9, No 0

Moved by Mrs. Frisbie, seconded by Mrs. Pastore to continue the district's membership in the Sussex County Association of School Business Officials, the Superintendent's ASSA and the New Jersey Buildings and Grounds Associations for the 2011 - 2012 year. Membership SCASBO, ASSA, B&G

Carried; Yes 9, No 0

Moved by Mrs. Frisbie, seconded by Mrs. Pastore to permit the Chief School Administrator to approve such transfers as are necessary between meetings of the Board and that such transfers be reported to the Board, for ratification and recording in the minutes at a subsequent meeting of the Board, but not less than monthly as per NJSA 18A:22-8. 1. Transfers

Carried; Yes 9, No 0

Moved by Mrs. Frisbie, seconded by Mrs. Pastore to permit the Board Secretary to audit and approve any account and demand to be paid prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19-4.1. Payment between meetings

Carried; Yes 9, No 0

Moved by Mrs. Frisbie, seconded by Mrs. Pastore to permit the Chief School Administrator to appoint staff members as deemed necessary between meetings of the Board and that such appointments be reported to the Board for ratification and reporting in the minutes at the next subsequent meeting of the Board as per NJSA 18A:27-4.1. Staff appoint between meetings

Carried; Yes 9, No 0

Moved by Mrs. Frisbie, seconded by Mrs. Pastore to permit the Superintendent of Schools and the School Business Administrator to conduct regular business of the district for the 2011 - 2012 year as per New Jersey State Regulation. Regular Business

Carried; Yes 9, No 0

Moved by Mrs. Frisbie, seconded by Mrs. Pastore to approve the Superintendent of Schools and the School Business Administrator to serve as operating officers for the management of the water service system to the Wantage School. Operating Officers for water service to Wantage

Carried; Yes 9, No 0

Moved by Mrs. Frisbie, seconded by Mrs. Pastore that the Sussex SCESC
County Educational Services Commission be authorized to provide Non
Public Instructional Services required under Chapters 192/193, Non
Public Nursing Services required under Chapter 226 and IDEA Basic
and Pre-School for the 2011 - 2012 year.
Carried; Yes 9, No 0

Moved by Mrs. Frisbie, seconded by Mrs. Pastore to allow the following Tax Shelter
Tax Shelter Annuities to market their product to the employees: Annuities

AXA Equitable Advisors
Equitable Life Assurance Company
Lincoln National Life Insurance Company
Metropolitan Life Insurance Company
The Variable Annuity Life Insurance Company
Lincoln Investment Planning

Carried; Yes 9, No 0

Moved by Mrs. Frisbie, seconded by Mrs. Pastore that the Board State Contract
approve the State Contract Vendors list as attached. Vendors List
Carried; Yes 9, No 0

Moved by Mrs. Frisbie, seconded by Mrs. Pastore that the Board Physical
approve Mary Ellen Diffily, Physical Therapist, for the 2011 - 2012 Therapist
school year at a rate of \$80.00 per hour.
Carried; Yes 9, No 0

Moved by Mrs. Frisbie, seconded by Mrs. Pastore that the Board Physical
approve Heather Hopkins, Physical Therapist, for the 2011 - 2012 Therapist
school year at a rate of \$80.00 per hour.
Carried; Yes 9, No 0

Moved by Mrs. Frisbie, seconded by Mrs. Pastore that the Board Occupational
approve Beth Carswell, Occupational Therapist, for the 2011 - 2012 Therapist
school year at a rate of \$75.00 per hour.
Carried; Yes 9, No 0

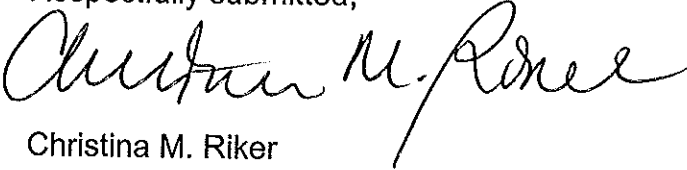
Audience Remarks

- Mrs. Compa, Wantage Resident, reported on a program at First Hope Bank that is next Wednesday. She stated that it is geared for students grades 4 to 8 and is fully funded by the bank. Dr. Izbicki stated that Mrs. Petrick had been working with Mr. Gall at Wantage and Mrs. Hosking at Sussex Middle School on this program.
- At this time, President Card recognized Mrs. Compa for her three years of service on the Sussex-Wantage Regional Board of Education.

Moved by Mr. Krynicky, seconded by Mr. Heiden to adjourn the meeting Adjournment at 7:47 pm.

Carried by unanimous roll call vote.

Respectfully submitted,

A handwritten signature in cursive script that reads "Christina M. Riker". The signature is written in black ink and is positioned above the printed name.

Christina M. Riker