

Sussex-Wantage Regional School District
March 30, 2011
Regular Meeting

The Regular Meeting of the Sussex-Wantage Regional School District Board of Education was called to order by Mr. Card, Board President, on March 30, 2011 at 7:30 p.m. in the Wantage School all-purpose room, Route 23, Wantage, NJ.

Roll Call

Roll Call

Members Present: Mr. Craig Coykendall, Mr. Thomas Card, Mrs. Alba Martinez, Mrs. Tammy Pastore, Mr. Robert Heiden, Mrs. Kathryn Compa, Mrs. Lisa Frisbie

Members Absent: Mrs. Marina Krynicky, Mr. Walter Krynicky

Also in attendance were Dr. Edward Izbicki, Superintendent of Schools, Mrs. Christina M. Riker, Business Administrator/Board Secretary, and Mr. Yaacov Brisman, Board Attorney.

The meeting opened with the flag salute.

The following statement was read by Mr. Card

Open
Public
Meetings
Act

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Sussex Wantage Regional School District Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the school buildings and notice of said meeting sent to the New Jersey Herald and The Star Ledger.

Mrs. Compa read the Sussex Wantage School Mission Statement: The Sussex Wantage Regional School District is a responsive, caring, child-centered community. Our mission is to educate each individual to become a confident, competent, lifelong learner and productive, responsible citizen, by providing challenging opportunities in a safe environment through a partnership of families, schools and communities.

Mission
Statement

Report of Superintendent

**Superinten-
dent Report**

Sussex Middle School Student of the Month Recognition

Dr. Izbicki and Board President Card came forward to present certificates to the Sussex Middle School Students of the Month. Principal Sharon Hosking gave short bios of each of the following students:

- 6th Grade - Amanda Lindner
- 7th Grade - Andrew Vogel
- 8th Grade - Erik Checkur

Staff Member of the Month:

Principal Hosking from Sussex Middle School introduced Mrs. Emily Mortenson as the March Staff Member of the Month. Mrs. Hosking gave a history of Mrs. Mortenson's contributions to the district in her short time here as Sussex Middle School's art teacher. Dr. Izbicki took the time to acknowledge Mrs. Mortensen's family in attendance in the audience.

Middle School Students chosen to have their art work displayed

Mrs. Hosking congratulated the Sussex Middle School students who participated in the Sussex County Teen Arts Festival on March 15th, 2011. She reported that of the twenty-one students selected by Mrs. Mortenson to have their artwork submitted to the festival, nine students were selected to have their work exhibited at other galleries throughout New Jersey. The head of the Teen Arts expressed that "a middle school being chosen for this many galleries is very rare and truly an accomplishment". Mrs. Hosking introduced the nine students who came forward to receive certificates from Dr. Izbicki and President Card.

The students who were chosen to have their artwork displayed in the galleries are: Claudia Fasino, Jade Ferrara, Brittney Yaroxz, Valerie Krupp, Casey Seely, Jason Klaus, Tim Mitchel, Marcel LaMorte, Miranda Manziano

Asthma Friendly Schools Award - Teresa Lampman, Coordinating Manager of the Pediatric/Adult Asthma Coalition of New Jersey

Dr. Izbicki introduced Teresa Lampmann who honored all three schools in Sussex-Wantage Regional School District with the "Asthma Friendly School Award". Ms. Lampmann applauded this effort as Sussex-Wantage

was only the third district in Sussex County to qualify for this award. The award is given in recognition of the District's efforts to enhance the quality of education for the students and staff that face the challenges of asthma. As part of the commitment to excellence, Ms. Lampmann explained that the schools in the Sussex-Wantage Regional School District completed Six Steps towards establishing an asthma friendly school environment and has become part of the 15% of the schools throughout the state of New Jersey to qualify for this award. At this time, the school nurses from all three buildings came forward to receive plaques of achievement from Ms. Lampmann.

At this time, Dr. Izbicki read a letter from Tri-States Actors Theater into the record thanking the school district for the help and support for the recent production of Hey Ho, Pinocchio that took place at the Sussex Middle School on March 12th, 2011. A copy of the letter will be placed into the district Document Book.

Audience Remarks: None

Audience
Remarks

Minutes

Moved by Mrs. Compa, seconded by Mrs. Martinez that the Board approve the minutes of the February 16, 2011, Work Session and Executive Session Meeting, the February 23, 2011, Regular Meeting and Executive Session, and the March 2, 2011, Special Meeting.
Carried; Yes 7, No 0, Absent 2

Board Secretary Certification - read by Christina Riker
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of February 28, 2011 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Bd.Secy
Certification

Christina M. Riker
Board Secretary

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The following are as recommended by the Superintendent:

Personnel & Policy Recommendations

Substitutes.

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve the following substitute teachers, nurses, teacher assistants, secretaries, bus drivers, and custodians as listed.*

Substitute Teacher

Ashley Carter
John Odland
Rachel Hoffmann
Karen Keiber

Substitute Teacher Assistant

Rachel Hoffmann
Danielle Rizzo

Substitute Nurse

Ellen Bene

Substitute Custodian

George O'Dell

(*All new substitutes and appointments are required to comply with State Statute regarding fingerprinting, security checks and appropriate legal agency clearance, and also Federal Employment Eligibility Verification (Form I-9) – such employment is provisional without employee recourse.)

Carried; Yes 9, No 0

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve the rescission of last month's resolution approving the termination of Maureen Mitchell, part-time special education Teacher Assistant, Lawrence School, effective immediately.

Rescission

Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve the rescission of last month's resolution approving the termination of Kimberly Graves, part-time special education Teacher Assistant, Lawrence School, effective immediately.

Rescission

Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board accept Retirement the retirement of Mary Card, CST Secretary, effective July 1, 2011 with thanks for 25 years of service to the District.

Carried; Yes 6, No 0, Abstain 1 (Card) Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board accept Retirement the retirement of Sandi Jones, Business Office Administrative Assistant, effective September 1, 2011, with thanks for 25 years of service to the District.

Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board accept Retirement the retirement of Linda Wilbert, Special Education Teacher, Sussex Middle School, effective June 30, 2011, with thanks for over 29 years of service to the District.

Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board accept Retirement the retirement of Karen Keiber, 3rd Grade Teacher, Wantage School, effective July 1, 2011, with thanks for 33 years of service to the District.

Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board accept Retirement the retirement of David Thomas, 4th Grade Teacher, Wantage School, effective June 30, 2011, with thanks for 35 years of service to the District.

Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board accept Retirement the retirement of Paula Russell, 4th Grade Teacher, Wantage School, effective June 30, 2011, with thanks for 36 years of service to the District.

Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board accept Retirement the retirement of Denise Cassell, 3rd Grade Teacher, Wantage School, effective June 30, 2011, with thanks for 19 years of service to the District.

Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Policy 5533, Pupil Smoking, as written. *Second Reading.*

Policy 5533

Carried; Yes 9, No 0

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Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve a move on the salary guide for Angela Wagner, from MA, Step 10, \$64,205.00 to MA+15, Step 10, \$67,045.00, effective retroactively to September 1, 2010, instead of February 1, 2011 as presented in error on the February 23, 2011 agenda.
Carried; Yes 7, No 0, Absent 2

Move on
Guide

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Deb Kohle, Secretary, Lawrence CST, to receive an increase of \$75.00 for 6 credits earned, as per contract, effective March 1, 2011.
Carried; Yes 7, No 0, Absent 2

Earned
Credits

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Karen VanWingerden, Teacher Assistant, Lawrence School, to receive an increase of \$300.00 for 24 credits earned (\$75.00 for each 6 credits), as per contract, effective March 1, 2011.
Carried; Yes 7, No 0, Absent 2

Earned
Credits

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Mary Heavey, Speech Therapist, shared Wantage and Sussex Middle Schools, for an extension to her maternity leave from an approved expected return to work date of March 16, 2011 to March 28, 2011.
Carried; Yes 7, No 0, Absent 2

Extend Leave

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve a medical leave of absence for Linda Messer, Special Education Teacher, Sussex Middle School, from March 1, 2011 to May 2, 2011.
Carried; Yes 7, No 0, Absent 2

Medical
Leave of
Absence

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Joanne Cosh, Long-Term Substitute, Special Education Teacher, Sussex Middle School, BA, Step 1, \$48,390.00 (prorated), effective immediately until on or about May 2, 2011. (Long term replacement for Linda Messer).
Carried; Yes 7, No 0, Absent 2

Long-Term
Substitute

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Camille Petrie, part-time Special Education Teacher Assistant,

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Lawrence School, Step 1, \$12.70 per hour, effective March 22, 2011. Be New Hire
it further resolved that, if applicable, Ms. Petrie will be entitled to a
differential of \$1.50 per hour as the SWEA contract. (Replaces Rachel
Hoffmann who resigned.)
Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board Maternity
approve a modification to the maternity leave for Cary Cotto that was Leave
approved last month from September 7, 2011 until on or about
December 1, 2011 to September 1, 2011 until on or about December 1,
2011.
Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board accept Resignation
the resignation of Maureen Mitchell, Special Education Teacher
Assistant, Lawrence School, effective April 22, 2011.
Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board Summer
approve the following Summer Enrichment Programs (copies attached): Enrichment
Programs

- Piano/guitar music lessons (K-8) with instructor John Potosnak
- Instrumental music lessons (4-5) with instructor Kelly Felsen
- Cheerleading Camp (6-8) with instructor Marina Morris
- Model Rocketry (4-5) with instructor Dave Pasake
- Instrumental music lessons (6-8) with instructor Janell Kallimanis
- Art classes (3-8) with instructor Emily Mortenson
- Summer Reading Book Club (6) with instructor Susan Browne
- Creating a Monarch Butterfly Garden (5) with instructor Melody Usher

Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board 2011-2012
approve the 2011-2012 School Calendar, as attached. School
Carried; Yes 7, No 0, Absent 2 Calendar

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board Article 16
approve the Article 16 Annual Review and Revisions of Agreement
between Education and Law Enforcement Officials.
Carried; Yes 7, No 0, Absent 2

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Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve the District Professional Development Plan for 2010-2012 (copy attached). District Prof. Dev. Plan

Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Policy 6422, Budget Transfers, as written. *Second reading.* Policy 6422

Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Regulation 6422, Budget Transfers, as written. *Second reading..* Regulation 6422

Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Policy 6740, Reserve Accounts, as written. *Second reading.* Policy 6740

Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Regulation 6740, Reserve Accounts, as written. *Second reading.* Regulation 6740

Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Policy 8420, Emergency and Crisis Situations, as written. *Second reading.* Policy 8420

Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Regulation 8420.1, Fire and Fire Drills, as written. *Second reading.* Regulation 8420.1

Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Policy 0146, Board Member Authority, as written. *Second reading.* Policy 0146

Carried; Yes 9, No 0

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Policy 0173, Duties of Public School Accountant, as written. *Second reading.* Policy 0173

Carried; Yes 7, No 0, Absent 2

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Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Policy 0171, Duties of Board President and Vice-President, as written. *Second reading.* Policy 0171
Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Policy 2431.3, Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics, as written. *Second reading..* Policy 2431.3
Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Policy 2431.4, Concussion Testing and Return-to-Play, as written. *Second reading.* Policy 2431.4
Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Policy 3144, Certification of Tenure Charges, as written. *Second reading.* Policy 3144
Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Regulation 3144, Certification of Tenure Charges, as written. *Second reading.* Regulation 3144
Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Policy 4159, Support Staff Member/School District Reporting Responsibilities, as written. *Second reading.* Policy 4159
Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Policy 5516, Use of Electronic Communication and Recording Devices (ECD), as written. *Second reading.* Policy 5516
Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Policy 6112, Reimbursement of Federal and Other Grant Expenditures, as written. *Second reading.* Policy 6112
Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Regulation 6112, Reimbursement of Federal and Other Grant Expenditures, as written. *Second Reading.* Carried; Yes 7, No 0, Absent 2

Regulation
6112

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Policy 6830, Audit and Comprehensive Annual Financial Report, as written. *Second Reading.* Carried; Yes 7, No 0, Absent 2

Policy 6830

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Policy 8310, Public Records, as written. *Second Reading.* Carried; Yes 7, No 0, Absent 2

Policy 8310

Moved by Mr. Heiden, seconded by Mr. Coykendall that the Board approve Regulation 8310, Public Records, as written. *Second Reading.* Carried; Yes 7, No 0, Absent 2

Regulation
8310

Finance Recommendations - Marina Krynicky

Moved by Mrs. Frisbie, seconded by Mrs. Compa that the Board approve the payroll for the 28th of February 2011 in the amount of \$702,919.48 as reviewed and as per the attached check register.

Payment of
Bills

Moved by Mrs. Frisbie, seconded by Mrs. Compa that the Board approve the payment of bills for March 1 to 30, 2011 in the amount of \$1,850,288.93 as reviewed and as per the attached check register. Be it further noted that the breakdown by category is as follows:

Payment of
Bills

Salaries	\$ 700,446.36
Fixed Expenses	\$ 779,922.31
Operating Expenses	\$ 298,887.56
Special Fund Expenses	\$ 71,032.70

Total	\$ 1,850,288.93
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Carried; Yes 7, No 0, Absent 2

Moved by Mrs. Frisbie, seconded by Mrs. Compa that the Board approve the attached transfers for the month of February 2011. Carried; Yes 7, No 0, Absent 2

Transfers

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Pursuant to N.J.A.C. 6A:23A-16.10(c)3, we the Trustees of the Sussex Board Wantage Regional Board of Education, having reviewed the reports of the Board Secretary and the Treasurer of School Monies, certify that no major account has been over expended in violation of N.J.A.C.6A:23A-16.10(a)3, for the period ending February 28, 2011.
Carried; Yes 7, No 0, Absent 2

Board Certification

Moved by Mrs. Frisbie, seconded by Mrs. Compa that the Board accept the Treasurer's Report and Board Secretary's Report for the month of February 2011.
Carried; Yes 7, No 0, Absent 2

Treasurer's and Board Secretary's Reports

Moved by Mrs. Frisbie, seconded by Mrs. Compa that the Board approve professional day travel, pursuant to, or in excess of policies 0147, 0147A, 3440, 4440 as per the attached document.
Carried; Yes 7, No 0, Absent 2

Travel

Moved by Mrs. Frisbie, seconded by Mrs. Compa that the Board approve the submission of the 2010 Title 1 ARRA Grant Amendment.
Carried; Yes 7, No 0, Absent 2

Submission 2010 ARRA

Moved by Mrs. Frisbie, seconded by Mrs. Compa that the Board approve an agreement with Newton Memorial Hospital to provide the Hepatitis B Vaccine through the Health Education/Occupation Health Program.
Carried; Yes 7, No 0, Absent 2

NMH Hep B

Moved by Mrs. Frisbie, seconded by Mrs. Compa that the Board approve a transfer of funds from the Food Service (Fund 50) Operating Account in the amount of \$7,127.00 to General Operating Account (Fund 11) to cover the cost of convection oven purchased for the Wantage Elementary School Cafeteria and capitalized in Fund 12.
Carried; Yes 7, No 0, Absent 2

Transfer Funds

Moved by Mrs. Frisbie, seconded by Mrs. Compa that the Board approve the disposition of the following:
Asset Tag 115 Blodgett Convection Oven

Disposition Convection Oven

Asset was purchased in 1970 with a current book value of \$0.00. District received \$170.00 of miscellaneous revenue in scrap metal for the disposition of this asset. This is in accordance with Board Policy # 7300 Disposition of Property.
Carried; Yes 7, No 0, Absent 2

Special Services

Moved by Mr. Heiden, seconded by Mrs. Compa that the Board approve bedside instruction for Student #2401 effective February 23, 2011. Home Instruction
 Carried; Yes 7, No 0, Absent 2

Moved by Mr. Heiden, seconded by Mrs. Compa that the Board approve bedside instruction for Student #2413 effective March 28, 2011. Home Instruction
 Carried; Yes 7, No 0, Absent 2

Curriculum

Field Trips

Moved by Mrs. Pastore, seconded by Mr. Coykendall that the Board approve the following field trips:

DATE	GR./TEACHER/SCHOOL	DESTINATION
3/29/11	1-2/All Teachers & Classes	SMS - Beauty and the Beast
3/29/11	6-8/DeFalco - Builder's Club	Project Self-Sufficiency
3/30/11	4/Card & Brooks	Walkkill River Refuge
3/31/11	8/Schrader	Hardyston Middle School - Quiz Bowl
4/6/11	1-2/VanOrden	Gebhard Environmental Center
4/11/11	1-2/VanOrden	Sussex-Wantage Branch Library
4/12/11	5/Speck & Klag	Metropolitan Museum of Art
4/13/11	4/Nerlinger	Sterling Hill Mining Museum
4/13/11	8/Schrader - NJHS	Homestead Nursing Home
4/14/11	PreS - 2/VanOrden/Musilli, Bork, Reed	Woodbourne Park
4/28/11	6-8/DeFalco - Builder's Club	Project Self-Sufficiency
5/13/11	3/Schnetzer	Gebhard Environmental Center
5/19/11	K-AM/Wagner, Puskas, Roy	Sussex County Fairgrounds
5/19/11	K-PM/Wagner, Puskas, Roy	Sussex County Fairgrounds
5/24/11	K-AM/Roy	Sussex-Wantage Branch Library
5/24/11	K-PM/Roy	Sussex County Library

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5/26/11	4/Panico & Culver	High Point State Park
5/26/11	K-AM/Puskas	Sussex-Wantage Branch Library
5/26/11	K-PM/Puskas	Sussex-Wantage Branch Library
5/26/11	K-AM/Wagner	Sussex-Wantage Branch Library
5/26/11	K-PM/Wagner	Sussex-Wantage Branch Library
5/27/11	6-8/Misyak, Rocco, Ison, Aroune	High Point State Park
5/27/11	6-8/Kallimanis	Allentown, PA - High Note Festival
6/3/11	4/Panico & Culver	Waikill River National Wildlife Refuge

Carried; Yes 7, No 0, Absent 2

Audience Remarks - None

Aud. Remarks

WHEREAS, this Board is authorized, pursuant to N.J.S.A. 10:4-12 to exclude the public from that portion of this meeting for purposes of discussing specific matters as permitted by N.J.S.A. 10:4-12; and,

Executive
Session
Resolution

WHEREAS, this Board intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12, in Executive Session,

WHEREAS, at this time the Board cannot determine the time when the discussion to be held in Executive Session will be made public, but will disclose the minutes of the Executive Session when the need for confidentiality no longer exists.

NOW, THEREFORE, be it resolved by the Sussex Wantage Regional Board of Education that this meeting shall be adjourned to an Executive Session (closed session) and the public will be excluded in order that the Board may discuss the items listed below, and upon reconvening this public meeting the Board President will announce, if possible, the time when and the circumstances under which the discussion conducted in Executive Session will be disclosed to the public. This resolution is authorized and allowed by and pursuant to N.J.S.A. 10:4-13.

Item (8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a): Superintendent Evaluation Discussion

At this time 8:11 pm, President Card recused himself and turned the meeting over to Vice-President Compa.

Moved by Mrs. Compa, seconded by Mrs. Martinez that the Board go into executive session at 8:12 pm.

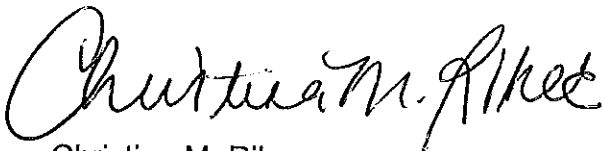
The Board returned to public session for adjournment.

Adjournment

Adjournment

Moved by Mrs. Compa, seconded by Mrs. Martinez to adjourn the meeting at 8:42 pm.

Respectfully submitted,



Christina M. Riker
Board Secretary